

CARLOS HILADO MEMORIAL STATE UNIVERSITY
RECORDS MANAGEMENT OFFICE
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DATE: JAN 31 2024 TIME: 2:49

Republic of the Philippines
CARLOS HILADO MEMORIAL STATE UNIVERSITY
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC in PDF format

CIVIL SERVICE COMMISSION
NEGROS OCCIDENTAL FIELD OFFICE
RECEIVED

CARLOS HILADO MEMORIAL STATE UNIVERSITY
RECORDS MANAGEMENT OFFICE
RELEASED
BY: _____
DATE: JAN 31 2024

ESPER HERNANDEZ GASTE
HR SPECIALIST I
DATE: JAN 31 2024 TIME: 2:13 pm

RAZEL MAE R. DETABLAN, MBA-HRM
Administrative Officer V / HRMO III

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled at the Carlos Hilado Memorial State University in the CSC website.

Date: January 31, 2024

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	Instructor I	CHMSCB-INST1-2-2005	12	29165	Master's degree in the area of specialization or its allied /related fields	None Required	None Required	RA 1080 (Licensure Examination for Teachers)	*Master's Degree in Physical Education or its allied/related field (BSED in Physical Education or it's allied related field) *With at least 20 hours of relevant training *With at least 1 year of relevant experience *With updated PRC license *Preferably with published paper/research or creative work	CHMSU-Talisay Campus (College of Arts and Sciences)

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **February 15, 2024**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Original copy of authenticated certificate of eligibility/rating/license; and
4. Original copy of Transcript of Records and Diploma ((Certification, Authentication and Verification (CAV)) .

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

NORBERTO P. MANGULABNAN, PhD.
SUC President III
Carlos Hilado Memorial State University
Mabini St., Talisay City, Negros Occidental
hrmo.recruitment@chmsu.edu.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.